Premiere 5-Button non-Speakerphone Guide

ANSWERING a Call

"   "

BASIC DIALING

<u>Campus Calls</u>:

<u>Local Calls</u>:   9

                                             9 1

<u>Toll Free Calls</u>:   9

Lon 996 Tf1 0 0 4 2>BDC BTET 1(e)6(s)-6(e)6(v)-91e108 ref* BT1 0 0 120ID 175 941 Tm0 g[

CALL TRANSFER

Flash

XXXX

or

CALL WAITING

Flash

Flash   # 6

Note:

CAMP-ON

secretary or voicemail, you may hear a "camp on busy tone (a repetitive, double busy)." At

Flash   * *

will reach the called party's Voice Mail.

Note:

CONFERENCE CALL (3-way)

Flash

XXXX or 9 + outside number   Flash

Note2

Flash   flash, flash

CONFERENCE CALL (8-Way)

(continued on next page)

To initiate an eight-

HOLD

HOLD

Flash   _1

___

HOLD RETRIEVE

_1

_2 2

RINGER SWITCH

STATION SPEED DIALING

To <u>store</u> a station speed dial number:

_# _0

0-9

9   seven-digit   1
area code

u hear a "service tone."

—— — —

To <u>dial</u> a station speed dial number: